

Padbury Parish Council

DRAFT Minutes of the Padbury Parish Council Meeting held on Thursday 12th June 2025 at 7pm.

Present: Councillors C Dinwoodie (Chairman), A Tulud, V Murray, I Clymer, R Manasse, S Dickens and S Ovey-Horwood
Also present: C Swannell (Clerk)

43. Period of Public Participation

Non present.

44. Apologies

Non, all members present.

45. Declarations of Interest

45.1 Cllr I Clymer advised a declaration of interest regarding planning application 25/01608/APP lodged after the issue of the Agenda.

46. Chairmans Welcome and Housekeeping

46.1 Cllr Dinwoodie thanked all members for their work and support over the last month.

46.2 Reiterated that only one member should speak at a time during meetings.

46.3 Members confirmed that all relevant forms had been submitted following the election.

46.4 Advised that Cllr Ovey-Horwood had agreed to take a list of actions from all meetings for distribution to members.

46.5 A reminder that all payment requests must be submitted via the Clerk.

47. Minutes

Members approved the minutes of the Parish Council held on the 13th May 2025 as a correct record – PPC/03/25-26.

48. Updates from Buckinghamshire Councillor

Cllr Chilvers had submitted his apologies for absence prior to the meeting.

49. Sports Field, Play Area and Woodland

49.1 Clerk to obtain a third quote for a contractor to undertake Electrical Equipment Testing (EET) regarding the Pavilion.

49.2 Cllr Tulud to undertake a Risk Assessment by the end of June 2025 and annually thereafter. It was noted that the previous Risk Assessment completed did not include the Pavilion extension.

49.3 Cllr Clymer to review and update the Booking and Conditions of Hire form for the Pavilion to account for EET requirements of any hirer that may provide their own equipment. Clerk to check with BMKALC regarding evidence of testing to be requested by the Parish Council.

49.4 The Annual Inspection Report of the sports field and play area undertaken by ROSPA was discussed. Clerk to check if they were responsible for removal of the non-slip surface from the slide/multi play, and it was agreed that anti-slip paint would be purchased. Clerk also to check what ROSPA recommend for protection of timber from strimming damage.

- 49.5** ROSPA report states that a bolt is missing from the zip wire and the frame is too close, Clerk to send report to Wickstead for their comment.
- 49.6** Wire around the MUGA area is damaged, Cllrs Dickens and Manasse to assess repair requirements.
- 49.7** Cllr Tulud agreed to encompass Risk Assessment of woods and will seek assistance as required.
- 49.8** With regard to seeking an inspection of trees from an arboriculturist for inspection of the trees members agreed that a Parish Council risk assessment was sufficient at this time but may reconsider at a later point.
- 49.9** Cllr Dinwoodie agreed to draft a monthly list of inspections of PC assets to be undertaken by members. Clerk to provide a copy of the Play Area monthly inspection list and all available members to meet there on 8th July prior to the next PC meeting.
- 49.10** The recent complaint regarding the Presentation Evening for the Football Club was discussed and members agreed that it was adequately supervised and parking marshals were directing a small number of cars to the playing field area in view of the number of attendees and to reduce congestion on the surrounding roads. All litter was cleared by the Caretaker following the event. Clerk to contact the resident who raised concerns to advise accordingly.

50. Planning

- 50.1** Cllr Clymer gave a brief overview of the work requested under application 25/01608/APP for 21 Old End and then left the room whilst remaining members discussed and voted. The decision reached was 'No Objection'.
- 50.2** Regarding application Ref 25/01061/APP for Primrose Cottage on Main Street members agreed 'No Objection' but with comments.
- 50.3** Regarding application 25/01370 The Old Vicarage Thornborough Road members agreed 'No Objection'.
- 50.4** It was agreed that discussion of the Neighbourhood Plan would be deferred to the next meeting as Cllr Tulud is attending a training course that includes this topic in the next few days.

51 Finance

- 51.1** Members noted the balances for the bank accounts as at the 31st May:
- Barclays Community Current account ending 959 £24,502.38.
 - Barclays savings account ending 970 £44,723.53
 - Barclays Millennium Wood account ending 198 £14,718.51
- 51.2** Members approved the following payments:
- Gallager Insurance £4,441.23.
 - Lynch Garden Services £610.00.
 - BMKALC membership £50.00.
- 51.3** Members noted payments paid between meetings, as detailed at end the of the agenda.
- 51.4** Members noted the following income since the last meeting:
- Devolved Services payment £2,086.14.
 - Pavilion hire receipts £90.
 - Padbury Pump advertising £100.
- 51.4** Members reviewed and agreed the Receipts, Payments and Summary Report including budget/actuals statements as at 31st May 2025.
- 51.5** Members reviewed and agreed the Bank Reconciliation as at 31st May, counter signed by Cllr Murray.

52 Other Parish Council Business

- 52.1** Clerk to contact Callum Anderson MP to arrange a meeting.
- 52.2** Fix my Street - Cllr Dinwoodie has contacted the developer of the new housing off the A413 regarding maintenance of the overgrown hedge.
- 52.3** Newt Conservation Partnership – members agreed that Cllr Manasse will arrange for a presentation to the Parish Council, suggested for 6pm 9th September prior to the Parish Council Meeting. Cllr Clymer requested Clerk to forward a copy of the Lease Agreement for Millenium Wood.
- 52.4** Members agreed that the dates of future meetings should remain unchanged as they have already been published.
- 52.5** Speedwatch Group to be deferred to the next meeting. In the meantime Clerk to contact the Group and ask them to arrange a date, and also provide contact details of a new volunteer, and Cllr Dinwoodie will discuss with D. Green.

53 Funding

- 53.1** HS2 Road Safety Fund application submitted on the 19th July for some traffic calming measures on Main Street. Await decision.

54 Contracts and Similar Matters

- 54.1** There was nothing to report.

55 Meetings, Events and Training

- 55.1** Cllrs Clymer and Ovey-Horwood will forward an email to members regarding the course 'Post election – councillor induction quick starts'.
- 55.2** Community Boards Meeting – TBA
- 55.3** North Bucks Parishes Planning Consortium meeting – TBA

56 Maintenance/Environmental Issues

- 56.1** Jobs around the village – Cllr Dinwoodie has sent an email to all current volunteers and will request support as needed. To be added to the Agenda for the next meeting.

57 Dates of next meetings - Members to note dates:

Remaining meetings 8th July, 9th September and 9th December.

Meeting closed at 9:07pm.